

**Corporate Committee
Action Tracker**

Mtg. Date	Action	Response	Who by	Completed
3rd December	The Committee requested a position statement around the request for information in relation to asset disposals.	A table of major asset disposals undertaken since 2014 has been sent to the Chair.	Steve Carr/Clerk	
3rd December	Update from the AD Schools and Learning on the audit process for academy schools and on the analysis of which schools did not attend audit training and any correlation with those receiving poor audit scores.	Officers have been chased for a response.	Eveleen Riordan/Clerk	Ongoing
3rd December	The Legal advisor to the Committee agreed to share the information on income generated from events held in Finsbury Park that was sent to the Friends groups.	Email sent to Members on 4 th December.	Raymond Prince	Y
3rd December	Chair agreed to meet with officers and the relevant Committee members to discuss how best to progress the issue around equalities monitoring and fraud investigations.		Chair	Ongoing
3rd December	The Committee raised concerns that the definition set out in the report seemed to be limited to full/part time employees and suggested that it should be broadened to include temporary workers and also make clear that agency workers under the Council's control also have the right to refuse to carry out a dangerous activity.	These amendments have been made.	Andrew Meek	Y
3rd December	Indicator 4: The number of 'major' and '7 day' accidents. Request to reword the indicator to make the fact that it related to members of the public clearer.	Indicator 4 of the Health and Safety Strategy was changed to reflect that MoP were considered "The number of 'Major' and '7 day' accidents (RIDDOR) (including those that relate to members of the public)".	Andrew Meek	Y
3rd December	The Head of Organisational Resilience agreed to come back to the Committee with further information in relation to the three maintained schools that scored as 'poor' on the Health and Safety questionnaire and the extent to which this was due to incorrectly filling in the form.	The 3 schools that scored ' <i>Poor</i> ' were for the following reasons: <ul style="list-style-type: none"> • Risk assessments mentioned on the assurance questionnaire were not recorded as being carried out or not. It is believed some of them were not applicable but the score did not take that into account. • Some parts of the assurance form were 	Andrew Meek	Y

		<p>incomplete.</p> <ul style="list-style-type: none"> The Corporate Health and Safety Team will monitor closely the returns for 2018/2019 (to be received by 15th February 2019 by maintained schools that do not sign up to the Health and safety for Schools SLA) to ensure the forms are properly and fully completed. The team will also carry out a H&S Audit on those schools that score 'Poor'. 		
3rd December	The Committee raised concerns with a number of areas of building compliance set out in the Annual Report and commented that there did not seem to be details of corrective action or risk profile. A report back to the Committee was requested, suggested that it would be in 6 months' time.	The next Property Compliance Board is on 14/02/2019. A new reporting system has been proposed so different sections in charge of properties can report on compliance on a systematic way. These will allow the service to risk profile the Council's stock.	Andrew Meek	Ongoing
3rd December	Head of Audit and Risk Management agreed to circulate a monthly report setting out detailed findings from final audit reports.	Report circulated.	Minesh Jani	Completed
20 th September	The Head of Audit and Risk Management agreed to come back to the Committee, following receipt of data matches, on potential fraud by contractors carrying out HfH major works	This will form part of an upcoming National Fraud Initiative report.	Minesh Jani	Ongoing
20 th September	The Head of Audit and Risk Management agreed to speak to Mazars to produce some benchmarking around school audit compliance with statistical neighbours.	This action is ongoing.	Minesh Jani	Ongoing
20 th September	The Cabinet Member undertook to work with the Head of Audit to set up another governance training session for schools and to also write to school governors to remind them to attend.	Head of Audit and Risk Management has arranged governance training in February.	Minesh Jani/Cllr Weston	Ongoing
20 th September	The Committee requested an update on the recommendations to the End of Year Accounts on agreed actions at its meeting on 5 th February 2019	A verbal update would be given to the Committee on 5 th Feb.	Thomas Skeen	Ongoing
20 th September	The Head of Audit and Risk Management agreed to come back to the Committee with further details of audit findings in relation to post-19 education providers referring service users, without adequate	Included in schools audit briefing.	Minesh Jani	Y

	consideration of their specific needs.			
20 th September	The Committee requested that an audit of the procurement process be undertaken as part of the audit programme for 2019/2020.	This has been added to the audit programme for 2019/20.	Minesh Jani	Y